

IBM Club Basingstoke Golf Section – Constitution and Rules

1. Name of Group

The group shall be a section of the IBM Club Basingstoke (“the Club”). It will be known as the IBM Club Basingstoke Golf Section (“the Golf Section”).

2. Objectives

The Golf Section exists to promote the enjoyment of golf amongst Members. In so doing the Golf Section will achieve the aims of the IBM Club in encouraging the recreational and social group activities of the employees and retirees of IBM United Kingdom Ltd (“IBM”) who are Members of the Club.

3. Membership

The Golf Section is a Members society and all classes of IBM Club Members shall be entitled to membership subject to the approval of the Golf Section Committee (“the Committee”). Members of other IBM Clubs shall also be entitled to membership of the Golf Section. Membership is annual and is mandatory for participation in Golf Section events. However, membership does not constitute automatic eligibility to all the golf Section events. Such eligibility and participation in the Golf Section events shall be at the sole discretion of the Committee.

4. Subscription

The subscription of the Golf Section Members shall be at an annual rate, fixed from time to time by the Committee. The subscription may be varied for certain classes of Members, such as non-golfing spouses, juniors and learners at the discretion of the Committee.

5. Fees

The Club shall subsidise events held by the Golf Section by an amount agreed between the Club and the Golf Section Committee. The Golf Section will publish the costs of events with entry details throughout the season as applicable. Where possible, events will be subsidised at approximately the same percentage rate, though this may be varied in the case of very expensive or inexpensive events, or to retain similar net prices for equivalent events. Events may be held with little or no subsidy, but organised under the jurisdiction of the Golf Section, with prizes as appropriate.

6. Golf Section Committee

The objectives of the Committee shall be to control the general running of the Golf Section. The Committee shall consist of –

- The Chairman
- The Captain
- The Vice Captain
- The Secretary
- The Treasurer
- Plus elected or co-opted Committee Members

Meetings – the Committee will meet regularly during the year.

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Quorum – The quorum of the Committee shall be four Members, provided at least two officers are present.

Sub Committees/Membership – The Committee shall have the power to appoint Members to the Committee as required and may appoint such sub-Committees as it deems necessary.

Attendance – Failure to attend two consecutive meetings will result in that Member's Membership of the Committee being put to the Committee for ratification. Where no extenuating circumstances are seen to exist, the Committee may expel that Member from the Committee.

Officers – the officers of the Golf Section shall consist of the Chairman, the Captain, the Secretary, and the Treasurer, all of whom shall be elected annually.

The Chairman – the duties of the Chairman shall include monitoring all Committee activities, summoning and chairing Committee meetings, creating and publishing meeting agendas, agreeing and requesting the publishing of minutes, interfacing with the Club.

The Captain – the duties of the Captain shall include involvement in all Golf Section activities, contacts with other organisations, prize giving, purchasing and engraving of trophies and glasses, purchase of logo golf balls and clothing, publication of newsletters.

The Secretary – the duties of the Secretary shall include the creating of AGM and Committee meeting minutes, management of membership application and distribution lists, receipt and distribution of event entry forms, distribution of publicity materials and maintenance of the constitution.

The Treasurer – the duties of the Treasurer shall include interface with the IBM Club Treasurer, budget creation, present and agree budgets with the Club, monitor and record all Golf Section financial transactions, evaluate expenditure against budgets and recommend strategy.

Elections – at each AGM, the officers shall retire but shall be eligible for re-election. Any Member may be nominated by any one other Member and seconded by any one other Member for election as an officer, subject to the candidate's agreement to such nomination. Each Member is entitled to one vote for each position. The Committee is empowered to fill any vacancy among the officers.

7. Annual General Meeting (AGM)

An AGM of the Golf Section shall be held each year upon a date and time to be fixed by the Committee. Fifteen months shall not elapse without such a meeting. At least 14 days notice shall be given to Members of the AGM date, time and location. The quorum at the AGM shall be ten Members.

8. Extraordinary General Meeting (EGM)

An EGM shall be convened at the request of the Committee or upon a requisition to the Secretary bearing the signatures of at least 20 Members. Such requisition must state the purpose for which the meeting is required and no other business shall be considered at the meeting. The meeting shall be convened within 21 days of the requisition and the quorum shall be ten Members. At least 14 days notice shall be given to the Members.

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9. Business and Voting at General Meetings

At all General Meetings of the Golf Section, the Chairman, or in his absence any Officer, shall take the chair. All Members shall be entitled to vote and each such Member shall have one vote. In the event of an equality of votes, the Chairman of the meeting shall have the casting vote.

10. Regulations

The Committee may from time to time make, repeal or amend all such regulations not inconsistent with these rules, as they shall think right for the management and well being of the Golf Section.

11. Expulsion

If the Committee shall be of the opinion that the conduct of a Member is prejudicial to the interests of the Golf Section, the Committee shall inform the Member of their expulsion.

12. Observation and Interpretation of the Rules

Every Member binds himself or herself to abide by the Rules of the Golf Section and to accept as final and binding the decision of the Committee in all case of dispute as to the interpretation of these rules.

13. Changes to the Constitution and Rules

Any changes to the Constitution and Rules must be agreed by a full meeting of the Committee (all Officers plus 4 Committee Members).

14. General

The Golf Section when affiliated to a national or international body shall adhere to the rules laid down by such body.

The equipment of the Golf Section shall be the responsibility of the Members concerned.

The Golf Section shall be responsible to the extent decided upon by the IBM Club Committee for all costs and expenses of its activities.

In addition to the Constitution and Rules set out herein, the Golf Section shall also conform to the regulations set out in the IBM Club constitution and Rules (copies available on request) and shall be subject to such other regulations as the IBM Club Committee and the Golf Section Committee may at any time prescribe.

15. Handicap procedures, Events, Competitions, Activities and Dress

These are covered under separate documents held by the relevant organisers and Committee Members.